



MERCIA SECURITIES

Professional security services for the business community

Confidential waste shredding & disposal

Compliant destruction of sensitive materials is vital to your business

With crimes such as identity theft on the increase and ever tighter data protection regulations, secure shredding is an essential part of your company's security policy.

Holding information for excessive periods not only incurs unnecessary storage costs but it leaves you vulnerable to risks of theft, misuse and non-compliance fines. Under the Data Protection Act, the confidential and secure destruction of any data which could identify a living individual is a legal requirement. Failure to comply is a criminal offence that carries fines of up to £5,000.

All organisations have a legal responsibility under the Data Protection Act to ensure that confidential materials are disposed of correctly.

This includes material held on databases on computers, laptops and memory sticks as well as hard copies of information stored in filing cabinets or archive boxes.

Whatever your reason for collecting the information, protecting the commercial and personal information of your business, customers and staff is crucial. If you do not take data protection seriously you will face tougher penalties warned the Information Commissioner recently.

Mercia Securities offer impartial advice on the most suitable and cost effective methods for

safe and secure disposal and recycling (where appropriate) of confidential wastes from your organisation.

We can handle and securely recycle and destroy confidential waste items including:

- Confidential Documentation
- Computer Disks
- Computers and Laptops
- Memory Sticks
- CDs
- Videotapes and DVDs
- Binders
- Microfiche and film

Reduce this risk with secure shredding and disposal of all your confidential material. Mercia Securities can help with our document destruction service. Our operators will collect your sealed bags/containers and transport them to our secure facility where they will be totally destroyed, and all shredded paper recycled.

You will be issued with a certificate of destruction, detailing the time, date and quantity of documentation destroyed so you can rest assured that your sensitive, confidential information is not going to get into the wrong hands or create potential legal problems.

If like many companies you've not got a secure system for disposing of your confidential information, pick up the phone and call us today and remove the risks before it's too late.



ID theft costs the UK economy in excess of £1.3 billion p.a.
"51% of businesses have been victims of fraud in the last 2 years"

Global Economic Crime Survey 2003

Call us today on 02476 368 186 for a free review of your current arrangements or advice on any security issue

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